

## Fluor Constructors Canada Ltd.

### Booking an Appointment

#### ✓ **Step 1: Contact DriverCheck**

- **Option 1:** By email (bookings@drivercheck.ca)
- **Option 2:** By telephone (800-463-4310 option 2 for non-emergency bookings, option 1 for post incident and reasonable cause emergency testing). Our business hours are 6am-6pm MST (7 days a week). *Note: Most testing locations are open Monday to Friday.*

#### ✓ **Step 2: Request Appointment**

- Company Name: **Fluor Constructors Canada Ltd.**
- Homebase Name: **595642 – Fluor Constructors (FCCL) - LNG**
- Reason for Testing: **Pre-Access**
- Your name and phone number
- Preferred location of testing
- Preferred date/time of appointment
- Confirmation of appointment details (whether or not you'd like to receive an email with the booking details)

#### ✓ **Step 3: Appointment Booked & Confirmed**

- The booking agent will place you on hold to contact the clinic. Once an appointment is secured (this may require a call back if the clinic is closed or not available at the time of the request), the booking agent will verbally provide you with the appointment information. If you've chosen to receive an email confirmation of the booking details, an email with the information will be sent to you as well.

#### **Additional Information:**

- Arrive at the clinic with government-issued photo ID.
- You will be given an Acknowledgement Form to read and sign prior to engaging in any testing. Carefully read the contents of the Acknowledgement Form. We encourage you to ask questions should you have any.
- Testing will be conducted in a confidential environment by a qualified professional.
- If your testing cannot be completed due to the above instructions not being followed, there may be a charge to the company.
- Any changes or cancellation to your scheduled appointment must be made by calling DriverCheck's central booking department (1-800-463-4310, option 2). Please be aware that some locations charge for late cancellations. No-show fees apply for appointments not cancelled before your scheduled appointment time.