



LNGC Project Craft Onboarding Requirements

Welcome to the LNGC project and the FCCL team. Please ensure to completely read the below instructions to complete your onboarding requirements.

ALCOHOL AND DRUG TEST BOOKING INFORMATION:

CANNAMM info:

For Drug and Alcohol Testing appointments

1.800.440.0023 ext. 2

You will be asked to provide the following information at the time of booking:

BOOKING CODE: **IND22498**- FLUOR CONSTRUCTORS CANADA LTD- FCCL

DONOR'S FIRST AND LAST NAME

PREFERED DATE AND LOCATION

TEST TO BE PERFORMED WILL BE PRE ACCESS

PLEASE NOTE: A&D TESTS SHOULD BE BOOKED WITHIN 48 HOURS OF PULLING YOUR DISPATCH SLIP

Lab Based Test Results are typically received within 48 to 72 hours for negative results.

For more information: MROAs can be reached at 1.800.440.0023 ext. 4804



ONCE YOU HAVE RECEIVED YOUR DISPATCH SLIP PLEASE SEND THE FOLLOWING INFORMATION
TO LNGC.FCCL.Admin@FluorConstructors.com:

1. Copy of your current driver's license
2. Copy of your WHIMS 2015 Certificate
3. Copy of your Trade or Apprenticeship Certification (if applicable)
4. The Personal Information Form (Page 3)

NOTE: ALL DOCUMENTATION MUST BE RECEIVED PRIOR TO ANY ORIENTATION, FLIGHT OR ACCOMMODATIONS WILL BE BOOKED FOR YOU.

Once your documentation has been received and all pre-mobilization requirements have been met you will receive a travel confirmation from our LNGC FCCL Travel team confirming your:

1. Start date
2. Flight or bussing arrangements – you are responsible for your transportation to your travel hub
3. Camp confirmation (if applicable)

PLEASE TAKE THE TIME TO DOUBLE CHECK THE SPELLING OF YOUR NAME, YOUR TRAVEL DATE AND CHARTER HUB TO ENSURE ALL INFORMATION IS CORRECT PROR TO YOUR TRAVEL DAY.

It is each individual's responsibility to review the travel allowances and adhere to them as outlined in your travel email.

**** Failure to do so may result in you or your baggage unable to travel to site ****

IMPORTANT: NO TOOLS ARE ALLOWED ON ANY CHARTER FLIGHT AND WILL BE CONFISCATED INDEFINTELY IF BROUGHT TO THE FLIGHT CENTERS FOR TRAVEL.

Basic PPE is required (CSA approved work boots, long sleeved shirt and pants). All other PPE is provided.

PERSONAL TOOL BELTS ARE ALLOWED

IF YOU HAVE ANY FURTHER QUESTIONS OR CONCERNS PLEASE EMAIL THEM TO THE SITE ADMIN TEAM AT: LNGC.FCCL.Admin@FluorConstructors.com

WELCOME TO THE SAFEST PROJECT ON EARTH!



PERSONAL INFORMATION FORM

Must Be Fully Complete to ensure no delays:

Legal First Name: _____ (as shown on Gov't issued photo ID)

Legal Last Name: _____

Trade Ticket / Apprenticeship #: _____ (If Applicable)

Trade Ticket Attached (If Applicable)

WHMIS Certificate Attached

A&D Test Date: _____

Copy of Driver's License Attached

Home City: _____

Home Province: _____

Cell Phone: _____

Email Address: _____

Travel Arrangements/ Confirmations will be emailed to this address)

Charter Location: _____ (Choose from drop down) Local Resident